# Scottish Fencing

# Application Form

**If this form was emailed to you please save it under another name. You must complete the application form in full as we do not accept separate email attachments such as CVs.**

**Before completing please read Scottish Fencing’s privacy notice.**

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| **Post Applied For:** |

Scottish Fencing is an equal opportunities employer. All appointments are made purely on the basis of merit and ability. The selection panel will only see Part B of this application form.

**PART A**

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| **PERSONAL DETAILS** Please type or use black ink (capital letters) | | |
| Surname: | Forename:  Name known by: | |
| Address:  Post Code: | Telephone Number:  Home:  Work:  Mobile:  Email Address: |  |

**Do you need a work permit to take up this post** YES/NO

**Are you eligible to work in the UK** YES/NO

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| REFEREES | | |
| Please provide the names of referees who can be contacted to provide a reference. One referee must be your present or most recent employer. | | |
| Name | Reference 1 | Reference 2 |
| Position Held  Address  Tel No:  Email Address |  |  |
| If you are the Preferred candidate can Scottish Fencing approach this referee once a verbal offer is made? | YES/NO | YES/NO |

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| --- | --- |
| If appointed, when could you start work? | How did you learn of this vacancy (name of newspaper, journal)? |
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I have read Scottish Fencing Applicant Privacy Notice published with the advert. I understand that I am not under any statutory or contractual obligation to provide data to Scottish Fencing during the recruitment process. However, Scottish Fencing may not be able to process this application if I do not provide the information requested.

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| **Initials of Applicant:** | **Date:** |

**PART B – THE SELECTION PANEL WILL VIEW THIS SECTION**

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| QUALIFICATIONS ACHIEVED | |
| Dates (YR): | Qualifications Gained, Listing Subjects and Level of Pass |
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**Do you hold a current UK driving licence** YES/NO

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| **QUALIFICATIONS CURRENTLY STUDYING OR WORKING TOWARDS** | | |
| Dates (MM/YY):  From To | University or College | Subjects and Level of Pass anticipated |
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| MEMBERSHIP OF PROFESSIONAL OR REGULATORY BODIES | | | | |
| Name of Institutes | | Level of Membership and renewal date | | |
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| PRESENT OR MOST RECENT EMPLOYMENT INCLUDING PART-TIME OR VOLUNTEER POSITIONS IF RELEVANT. | | | | |
| Employers Name and Address | Position Held and Main Responsibilities  (Continue on Separate Sheet if Necessary) | | Dates of Employment (MM/YY)  From To | Reason For Leaving/ Wanting To Leave |
|  |  | |  | Final Salary |

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| PREVIOUS EMPLOYMENT INCLUDING PART-TIME OR VOLUNTEER POSITIONS IF RELEVANT. | | | |
| Employers Name and Address | Position Held and Main Responsibilities | Dates of Employment (MM/YY)  From To | Reason For Leaving |
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(Continue on a separate sheet if necessary)

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| OTHER INFORMATION |
| Referring to the candidate specification please show how you match the skills and attributes needed for this job. Please provide details of your personal qualities, skills and attributes, relevant experience, both paid and voluntary, and any principal achievements which demonstrate how you can fulfil this role.  (Continue on a separate sheet if necessary) |